



## PUBLIC PROTECTION CABINET

**Andy Beshear**  
GOVERNOR

**Jacqueline Coleman**  
LIEUTENANT GOVERNOR

**Kentucky Real Estate Authority**  
**Board of Home Inspectors**  
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Frankfort, KY 40601  
Phone: (502) 564-7760

**Ray A. Perry**  
SECRETARY

**October 24, 2023**  
**10:00 A.M. Eastern**

### **BOARD MEETING MINUTES**

#### **MEMBERS PRESENT**

James Chandler  
Paul Ogden  
Joshua Crepps  
Ralph Halcomb  
Mark Hiten

#### **KENTUCKY REAL ESTATE AUTHORITY**

Leah Redden, Board Administrator  
Hannah Carlin, Deputy Executive Director  
August Pozgay, General Counsel  
René Rogers, Staff Attorney III  
Seth Branson, Procedures Development Specialist

#### **CALL TO ORDER AND GUEST WELCOME**

Member Hiten called a meeting of the Kentucky Board of Home Inspectors (the "Board") to order at 10:03 a.m. Eastern. All current Board members confirmed their attendance at roll call. Guests were welcomed.

#### **Approval of Minutes**

Member Chandler made a motion to approve meeting minutes from September 26, 2023 meeting. Member Crepps seconded. Having all in favor, the motion carried.

#### **KREA Executive Director Comments**

Kentucky Real Estate Authority Deputy Executive Director Hannah Carlin informed the Board about staffing levels for KREA and that options for board and committee meetings will be presented at the next regular meeting of the board.

Public Protection Cabinet Chief of Staff DJ Wasson introduced herself to the Board. Ms. Wasson answered questions from board members. License ID cards can currently be printed by licensees through a licensee's PPC DPL online services account portal, available at: <https://oop.ky.gov/dpls/services/login.aspx>.

### **Licensure Report**

Leah Redden reported that the board currently has 577 active licensees and 16 inactive licensees.

### **Financial Report**

Deputy Director Carlin presented the board with the monthly financial report.

### **Legal Update**

August Pozgay offered to provide in closed session status updates on B.B. and 21-KBHI-13.

### **Application Committee Report**

Member Chandler made a motion to approve the initial applications of E.B., T.S., S.H., M.T., J.B. and P.M. . Member Crepps seconded the motion. Having all in favor, the motion carried.

### **Complaint Committee Report**

Member Ogden presented the recommendation of the Complaint Committee and moved that the board refer 23-KBHI-004 for investigation by the board's investigator. Member Hiten seconded the motion. Having all in favor, the motion carried.

Member Ogden presented the recommendation of the Complaint Committee and moved that the board send complaint 23-KBHI-005 for a response from the Licensee. Member Hiten seconded the motion. Having all in favor, the motion carried.

### **Education Committee Report**

Member Halcomb updated the board that the committee is working on preparing materials to present to the board regarding the agenda item, All About Home Inspecting Update.

### **Closed Session**

Member Ogden moved to enter closed session at 10:35 to deliberate regarding letter from B.B. and 21-KBHI-13, pursuant to KRS 61.810(1)(j). Member Chandler seconds motion. Having all in favor, the motion carried.

### **Reconvene in Open Session**

Member Ogden moved to reconvene in open session. Member Crepps seconded the motion. The motion carried and the board reconvened in open session at 11:11 a.m. Eastern.

### **Business**

Member Ogden moved to approve the activation of B.B. after payment of the \$200 renewal fee and the \$250 late fee, for a total of \$450, also conditioned upon receipt of all required application materials. Member Chandler seconded the motion. Having all in favor, motion carried.

### **Public Comments**

Steve Keeney introduced himself and made a comment regarding his ability to hear the meeting. As of the approval of these minutes, no written complaint was received by the chair.

### **Motion to Approve Timesheets**

Member Ogden made a motion to approve travel expenditures and per diem for the meeting. Member Chandler seconded the motion. Having all in favor, the motion carried.

### **Meeting Adjournment**

With no further business to discuss, Member Chandler made a motion to adjourn at 11:15 a.m. Eastern. Member Hiten seconded the motion. Having all in favor, the meeting adjourned.

Pursuant to KRS 324B.060, I, Kristen Lawson,

Acting Executive Director of the Kentucky Real Estate Authority

(KREA), have reviewed and Approved the expenditures for the meeting

of the Kentucky Board of Home Inspectors (the Board) held on October 24, 2023. This

Approval is based upon my review of the expenditures as described in the minutes and in greater detail as on file with the KREA. I did not review, nor did I participate in discussions, deliberations, or decisions regarding the actions taken by the Board at this meeting related to individual disciplinary matters, investigations, or applicant reviews. The Board approved the minutes of its October 24, 2023 meeting, at its meeting held on November 15, 2023.

Kristen R. Lawson 05/30/2024

Executive Director Date